



How An Anchor Club Works

Anchor Club Advisor

The advisor is selected or chosen according to school or community center policy. In many cases, it is a Pilot member affiliated with the school or center. The advisor should be enthusiastic and genuinely interested in the Anchors and the club. The Anchor Advisor will be required to wear many hats, such as: a goal-oriented hat, a communications hat, a hat of organization, a problem-solving hat, etc. This person is ***an important ingredient*** in the make-up of a successful Anchor Club.

Opportunities for the Advisor

1. The chance to help each Anchor develop their individual potential.
2. Serve the community alongside the Anchors, gaining deep personal satisfaction from the club's accomplishments.
3. Guide the Anchor Club through worthwhile community and/or school projects.

Advisor's Responsibilities

1. Serve as an advisor, not a dictator.
2. Be present or appoint an adult of delegated authority to be present **at ALL Anchor activities**.
3. Be a liaison between the Anchor Club and the sponsoring Pilot Club.
4. Assist the Secretary and Treasurer in record keeping. The Treasurer's Report is sent to Pilot Headquarters **on or before November 1** with an appropriate check for International dues and insurance.
5. Plan, with the Executive Board, a yearly budget and assist the club in operating within the budget.
6. Go over the meeting agenda with the club president prior to meetings and see that parliamentary procedure is followed in board and business meetings.
7. Assist the club in planning a calendar of activities early in the year to ensure that:

*Activities are coordinated with the school, community, and sponsoring Pilot Club.