

Bob King Co-Pilot Scholarship



Our Mission: Pilot International transforms communities by: developing youth, providing service and education, and uplifting families.

The Pilot International Executive Committee has chosen to honor Co-Pilot Bob King by naming a service scholarship in his memory. The scholarship will be provided through the Goals for Grants and Scholarships program of Pilot International Founders Fund. Monies collected by the Co-Pilots will fund this scholarship.

**Please review the entire application before completing.
All necessary forms are included.**



Bob King Co-Pilot Scholarship Application

This application must be postmarked or email time stamped to the District PIFF Representative by **March 1, 2016** and to Pilot International Headquarters by **March 15, 2016**

This application may be used to apply for the following scholarships:

Bob King Co-Pilot Scholarship

Our Mission: Pilot international transforms communities by: developing youth, providing service and education, and uplifting families.

This application packet contains:

- Scholarship Program Narrative
- Scholarship Application Timetable
- Policies Governing Pilot International Scholarships
- Responsibilities of Applicant and Sponsoring Pilot Club
- Scholarship Profile
- Student Application
- Scholarship Financial Aid Worksheet
- Student Agreement
- Application Checklist

Completed applications may be mailed or emailed.



Bob King Co-Pilot Scholarship

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The Bob King Co-Pilot Scholarship was established in 2015 to provide financial assistance to graduating high school seniors and/or undergraduate students preparing for a career that furthers Pilot International's mission.

Co-Pilot Bob "Santa Bob" King was the husband of Pilot Shirley King, a member of the Pilot Club of Aiken, South Carolina. Bob was passionate in his support of Co-Pilot projects on the state and international level, most notably improvements at Pilot International Headquarters in Macon, GA. Bob passed away on September 3, 2012, while on a cruise celebrating his 44th wedding anniversary. During the 2014 Pilot International Leadership Conference, the Co-Pilots elected to fund a scholarship in Bob's memory.

Scholarships are based on community service, financial need, academic success, and application contents. Scholarships are awarded for one academic year. A student may re-apply and be granted the Bob King Co-Pilot Scholarship for no more than 3 additional years. Award amounts may vary, but will not exceed \$1,500 per year for full time students and \$750.00 for part time students. Two individual scholarships will be awarded each year.



Policies for All Pilot International Scholarships

- The Executive Committee of Pilot International will provide the overall administration of the scholarship funds.
- The Executive Committee, through the Scholarship Division, may receive recommendations for scholarships from any Pilot Club, District, and / or the Executive Committee of Pilot International, in accordance with existing administrative procedures.
- March 1 is the postmark / email date deadline for local clubs to send their completed scholarship application packets to the District Pilot International Founder's Fund Representative (hereafter to be referred to as PIFF's).
- The Scholarship Committee will review and grade scholarship applications and make recommendations to the Executive Committee of Pilot International. The Scholarship Committee will recommend as recipients of scholarships those persons who, in the sole judgment of the Committee, are best suited to further the purposes of the fund.
- Scholarship funds may be used for tuition and related educational expenses considered necessary by the Executive Committee. Actual amounts awarded may vary.
- In accordance with IRS regulations, officers, directors, trustees, employees, or current members of the Scholarship Committee of Pilot International are not eligible for scholarship programs sponsored by Pilot International.
- When an application has been approved, the sponsoring club will be notified and payment will be made in one installment directly to the applicant's educational institution upon receipt of the appropriate forms.
- Once approved, a student may reapply annually by submitting an updated application and supportive documents – if the club elects to continue sponsorship of the student. However, any given student may be awarded a total of three (3) scholarships during his / her academic career.
- A scholarship applicant is limited to one scholarship award annually. If an applicant is eligible for more than one scholarship, the Scholarship Committee members will decide on the scholarship most appropriate for the individual.
- **A club may submit only 1 applicant each scholarship period for the Bob King Co-Pilot Scholarship.**



Sponsoring Pilot Club Responsibilities

- Screen applicants in cooperation with officials of the high school, college / university. The Club PIFF Representative should carefully review the applicant's scholarship request and the application procedures. Clubs are strongly encouraged to personally interview applicants. Only those applicants who meet or exceed the minimum qualifications required by the scholarship should be recommended for an award.
- Guarantee that the application is typed or printed.
- Provide the completed original applications and supporting documents, (in the order listed) to the District PIFF Representative postmarked or email date stamped by March 1.
 - Sponsorship Profile
 - Sponsorship Letter from Club
 - Student Application
 - Student's Transcript(s)
 - Financial Aid Worksheet
 - Two letters of Recommendation from club advisor or other organizations for which you did community service.
 - Student Agreement (signed by student and 2 witnesses)
 - Summary of Volunteer Service / Employment History
 - Checklist
- Make sure the applicant understands the policies governing the scholarship program and the terms of the Student Agreement and remains aware of its provisions throughout the term of the scholarship.
- Familiarize the recipient with Pilot International's principles so the student will be a good Pilot ambassador.
- Inform the recipient of the approval / denial of the scholarship and formally award if possible.
- Work closely with the student to ensure that the payment is requested in time. To do this, the student must have the school complete the Registration Verification Form and send to Pilot International Headquarters with a current

transcript. **The scholarship payment must be requested within six months after the scholarship is awarded or the scholarship is automatically cancelled.**

- Pilot Club members are encouraged to invite the student to at least one club meeting per year. Clubs should also contact the student regularly and assist the student as needed.

Scholarship Applications that are incomplete or do not include all of the appropriate documentation will not be processed.

Other Information for Clubs

Sponsorship Letter from Club:

A letter, signed by the Club President and Club PIFF Representative, stating that, to the best of its knowledge, the club believes the applicant meets the qualifications for the scholarship, and the club voted to recommend the applicant. This letter should indicate the club membership voted to sponsor this applicant and the meeting date that this vote was taken.

Student's Transcript(s):

Current high school student transcripts should be included through 1st semester of senior year. Current college student transcripts should be included through 1st semester of the current year. Transcripts downloaded from school websites are accepted if unaltered and URL is visible at the bottom of the printed page. **The student's cumulative GPA must be listed. If GPA is not listed, an official paper copy must be requested by the applicant from the school's registrar and submitted with the application.**

Two letters of Recommendation:

These should address character, commitment and ability. Letters must be dated within 12 months of the date of application. The letters should be from qualified persons such as a Faculty Advisor or other supervising adult of a community service project for which you volunteered. **If these arrive in sealed envelopes, the club should open the envelope to verify the letter.**



Sponsorship Profile

(To be completed by the Sponsoring Pilot Club)

Scholarship

Choice: Bob King Co-Pilot Scholarship

Applicant's Name: _____

Permanent Address: _____

Phone / Email: _____

Name and Location of College / University Applicant Will Attend:

Is this College / University Accredited: Yes No

Type of Term: Quarter Semester Other

Grading Scale: 4.0 5.0 Other

Specify Term / Year for which Scholarship is being requested: _____

Student's Academic Status at the beginning of the Term of the Scholarship: _____

Will Student be: Full Time Part Time # of Credit Hours: _____

Cost of One Year's Study: \$_____

Student's Major: _____ Planned Degree: _____

How did your club learn of the applicant's needs: _____

How did your club determine the applicant's scholarship eligibility?

Personal Interview Telephone Interview

Other (please explain) _____

Has your club fully explained the policies governing this scholarship program to the applicant? Yes No

Has your club verified that the applicant has provided official transcript(s)?

Yes No

By signing this form, the club agrees to fulfill its responsibilities as outlined in the scholarship process.

	Club PIFF Representative	Club President
Printed Name:	_____	_____
Address:	_____	_____
	_____	_____
Phone:	_____	_____
Email:	_____	_____
Signature:	_____	_____

Pilot Club: _____ District: _____



Student Application

Applicant's Responsibilities: All applicants must:

- Furnish such supporting data as the Scholarship Committee may request so the relative merits of the applications may be judged.
- Have and maintain a cumulative grade point average of 2.8 or higher.
- Be willing to sign and abide by the terms of the Student Agreement.

Biographical Information:

Applicant's Name: _____

Permanent Address: _____

Phone / Email: _____

Current Occupation: _____
(if more than student)

Name & Address of Nearest Relative: _____

A. Academic Record

1. Educational Background:

Please provide the name and location of the schools you have attended:

Secondary: _____

College/University: _____

Degree Granted (if applicable): _____

Academic Status at the beginning of the term of scholarship:

___ Freshman ___ Sophomore

___ Junior ___ Senior

Most Recent GPA _____ Cumulative GPA _____

Hours Completed (if current college student) _____

Additional hours needed to complete degree (if current college student) _____

Planned degree _____ Anticipated Graduation Date _____

2. Name and Address of College / University you are attending or plan to attend:

Telephone Number _____ Fax _____

B. Career Plans

1. What are your educational goals? (Include curriculum and major to be pursued)
2. What are your career goals in 100 – 150 words?
3. The mission of Pilot International is: Pilot International transforms communities by: developing youth, providing service and education, and uplifting families. In an essay of 100 – 300 words explain how you will use your education to further this mission.

C. Financial Need

1. A financial aid worksheet is included with this application. Please carefully follow all instructions that are listed on the worksheet. You will have to have the college financial aid office assist you with this worksheet.

D. Community Service and Leadership Experiences

Beginning with your most recent experiences, list your community service and leadership experiences. Include year, hours of service and your role in these community service projects. Also include the names of all service organizations/clubs for which you were a member, offices held and committees you served on. Please indicate if this service was local, state, national or international.

E. Attach two letters of recommendation dated within 12 months of this application.

F. Make sure your application is complete including the checklist.



Financial Aid Worksheet

This form must be completed & submitted whether or not the student received financial aid.

Check One: ___ Full Time ___ Part Time

Part 1 – to be completed by the student

Complete Part 1 of the Financial Aid Worksheet (FAW), authorizing release of information and submit it to your Financial Aid Office which should complete Part 2. The FAW should then be returned to you with a signature and an official stamp affixed to the bottom.

Name: _____ ID # _____

Permanent Mailing Address: _____

Phone / Email: _____

I authorize you to release the information requested in Part 2.

Student's signature: _____

Part 2 – to be completed by the school's financial aid officer

Please complete sections A – E, sign, affix an official stamp of the school, and return directly to the student. Only this original FAW is acceptable. Thank you in advance for your assistance. If tuition cost has not yet been determined for the upcoming year, please use the current year's costs.

Section A.

Estimated Student Expenses for Academic Year \$ _____

Tuition \$ _____

Fees \$ _____

Books \$ _____

Living Expenses \$ _____

 ___ On Campus ___ Off Campus ___ With Family

Total Expenses (a) \$ _____

Name: _____ ID # _____

Section B.

Assistance received or benefited from at this institution. (Include and indicated estimates if actual amounts are not available.)

<u>List all Grants/Scholarship Awards</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total (B)	\$ _____

Section 2C.

Student loan history at this institution (Include estimates if actuals are not available.)

<u>Type (Received/Pending)</u>	<u>Date</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total (C)		\$ _____

Section D.

Please list total amount personally contributed by the student or the student's family.

Total (D) \$ _____

Section E. Financial Aid Officer must sign this section.

Financial Need Analysis

Student Expenses (A) \$ _____

Less

Estimated Aid (B + C) \$ _____

Family Contributions (D) \$ _____

Equals

Estimated Need \$ _____

Authorized Signature

Date

Printed Name

Title

Name of Institution: _____

Phone: _____

Email: _____



Student Agreement

I have applied for the Bob King Co-Pilot Scholarship from Pilot International. Should a scholarship be awarded to me, I understand and agree to comply with the following policies:

1. I will be cognizant of my representative of Pilot International and my school and uphold the ethics and principles of both.
2. I will notify Pilot International in advance of any intent to change my major or curriculum from the one approved for my scholarship. Notification will be made prior to making such a change, as it could alter my scholarship eligibility.
3. In order to continue receiving this scholarship, I understand that I must maintain a cumulative grade point average of 2.8 or higher.

Applicant's Printed Name

Date

Applicant's Signature

Please provide the following information from two witnesses:

	Witness #1	Witness #2
Printed Name:	_____	_____
Address:	_____	_____
	_____	_____
Phone:	_____	_____
Email:	_____	_____
Signature:	_____	_____



Bob King Co-Pilot Scholarship Checklist

This checklist shows all requirements for scholarship. This sheet MUST be included with the application packet. If items are not completed and/or included, the application CANNOT be processed.			
	Applicant	Club	District
Deadlines have been met.			
Application is typed or printed including essays.			
Completed Forms:			
Sponsorship Profile			
Sponsorship Letter from Club			
Correct Student Application (Including Essays)			
Student Transcript(s)			
Financial Aid Worksheet			
Two Current Letters of Recommendation			
Correct Student Agreement with Witnesses			
Community Service			
GPA meets Criteria			
Student Meets Criteria			
Checklist			

Signatures:

Club President:	_____	Date:	_____
Club PIFF:	_____	Date:	_____
District PIFF:	_____	Date:	_____

Scoring Ranges

- | | |
|------------------------------|-------------------------------------|
| A. Community Service (15-35) | D. Academic Record (10-15) |
| B. Career Plans (15-25) | E. Letters of Recommendation (5-15) |
| C. Financial Need (0-10) | F. Anchor Membership (5 bonus) |