

## Sample Program for Anchor Charter Presentation, Initiation and Installation

**Presiding** – President of the Sponsoring Pilot Club and/or a Member of the PI Executive Committee

**Welcome** - Brief welcome, then introduce the person giving the invocation.

**Invocation**

**Pledge to the Flag**

**Official Greetings and Presentation of Guests** – Sponsoring Pilot Club President recognizes and introduces local school leaders and Pilot leaders. If an International Officer is present, this person should be introduced and asked (prior to the service) to read the letter of welcome from the current International President. This letter is sent from Pilot International Headquarters with the Charter. Then the special guest could extend their personal best wishes to the new Anchor Club. *(If the International President is present, check with her/him and ask her/him to personally share some thoughts at this time.)*

### **Sample Remarks with Presentation of Charter:**

As the \_\_\_\_\_, *(name and office of person presenting the Charter)* I am a representative from Pilot International. I commend the members of your sponsoring Pilot Club for their desire to mentor youth and instill in young people an appreciation of our founding principles of **friendship** and **service**.

The first Pilot Club was organized in 1921 and from that time forward Pilot members have been concerned about young people and their needs. In 1952, Pilot International adopted the program of Anchor Clubs. Our organization focuses are **advocating leadership and service in youth and young adults; brain safety & fitness; and caring for families in times of need**. On behalf of Pilot International, I want to thank your school (or community if a community based club) and Advisor for supporting and dedicating their efforts to the Anchor program. And now I would like to officially present to *(name of Anchor Club Charter President and President/representative of sponsoring Pilot Club)* the Anchor Club charter. *(Have picture made as Anchor Club President and Sponsoring Pilot Club President receive charter.)*

*(After the photo, the sponsoring Pilot Club President hands the Charter to the Pilot Anchor Coordinator and stands back and to the side of the podium as the Anchor Club President gives a few short re-marks (see Sample Charter Acceptance speech below). The Pilot Anchor Coordinator should take the Charter and go to a table nearby.*

### **Sample Charter Acceptance: (Anchor Club President)**

We, the members of the Anchor Club of \_\_\_\_\_ accept this Charter and we will work hard to make our school, our Adviser, and members of the sponsoring Pilot club proud of the service we do. We appreciate this opportunity to work with our Pilot friends and grow through our friendship and service.

### Charter Signing:

*(The sponsoring Pilot Club President calls each of the Charter members up to sign the Charter (beginning with the Anchor Club President.) Continue to call each Charter member up to sign their name on the Charter – pausing briefly between each name. The Pilot Anchor Coordinator presents a membership certificate to each after they sign.*

*PI Headquarters furnishes the certificates. Parents and Pilots may also take pictures during this time.*

### Initiation:

It is a privilege to initiate you as Charter members of the Anchor Club of \_\_\_\_\_.  
Membership standards for Anchors are high and it is an honor to be included as a member of this great organization. At this time, I ask you to repeat after me the Anchor pledge. *(Have the Anchors repeat the pledge. You may want to have the pledge and Anchor Creed printed on the program.)*

### Installation:

(Principal's name, Anchor Club adviser's name), Pilots, friends and families; you have just seen the chartering and initiation of the Charter members for the Anchor Club of \_\_\_\_\_. We will now conclude this ceremony with the installation of the club's first slate of club officers. Would the new club officers please come forward. *(The officers should already know in what order they should line up to be installed.)*

Installations are very special ceremonies. They are a time for dedication of oneself to the ideals of the Anchor program. Among your privileges as a member of the Anchor program is the privilege of sharing the Anchor Creed.

At this time, \_\_\_\_\_ (name of selected representative) will read the Anchor Creed.

Much of the Creed and its inspiration is very appropriate for such an occasion as this – when officers begin new duties and members apply themselves to new plans for the year. We want you to think of your assignments, your offices, your committee work and do as the creed says —render service to our home, school and community, knowing this course will take us over a sea of happiness and set full sails through the channels of achievement.

To lead you through those channels, we have **our Directors:** (insert Directors' names)

**As Directors,** you will be the sails on this ship of service. We know that it is the set of the sails and not the gales that determine the way the ship will go. As members of the Club's Board of Directors, you will be considering proposals and using your initiative to help develop projects and plans. Remember, it is your duty to vote fairly and exercise your ability to encourage progressive ideas that will help your club move forward. Attend your meetings and be loyal, supporting your club projects with energy, excitement and a new vision. Do you accept the responsibilities of this office, and promise to fulfill them to the best of your ability? If so, please answer - I do.

**To Treasurer:** (insert Treasurer's name) Your duties as Keeper of the Treasury, are of great importance to the Anchor club. You are to begin and maintain good financial records for the club; assist the Adviser, the President and the committees with the budget information; and be efficient and mindful of the resources of the club. Do you accept the responsibilities of this office, and promise to fulfill them to the best of your ability? If so, please answer - I do.

**To Secretary:** (insert the Secretary's name) As Secretary, you will be the keeper of the Log for this voyage. Your members know that records and reports will be accurate and complete through your diligence and hard work. You will need to communicate well with the membership and for the membership. Work closely with the Public Relations Committee and assist the President to reflect the club goals and objectives through your correspondence. Do you accept the responsibilities of this office, and promise to fulfill them to the best of your ability? If so, please answer - I do.

**To President Elect:** (insert the President Elect's name) As President Elect, your responsibilities will be to stand by the President and preside in the President's absence. You will have a large part in coordinating the programs and projects, so we will think of you as the Navigator who is charting the course. Your President will need your loyalty and understanding, and in nautical terms, you may be asked to be the *Anchor of courage and trust* when things get rough. This will also be a great time of learning about the club and the needs of the school and community. Do you accept the responsibilities of this office, and promise to fulfill them to the best of your ability? If so, please answer - I do.

**To President:** (insert the President's name) As President, you are the CAPTAIN. You will stay at the wheel and steer your ship toward the Port of Success. The President of an organization represents the club in many phases of school and community life. Carry this responsibility proudly, and uphold the prestige which Anchor clubs enjoy. We know the *bright stars of Hope and Faith* will be lighting your way, and you will use the guidance of teachers, parents and Pilot friends when sailing in uncharted waters.

Do you accept the responsibilities of this office, and promise to fulfill them to the best of your ability? If so, please answer - "I do."

Pilots, school leaders, guests, family, friends, and Anchor members, I present to you the first slate of officers for the Anchor Club of \_\_\_\_\_ and declare they are duly installed. We wish you smooth sailing and much success in your journey of service and friendship. Thank you again for the privilege of being a part of this wonderful event.

**Concluding remarks and then break for refreshments and celebration!**